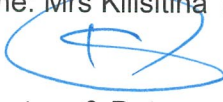


Ministry:	Ministry of Finance
Division:	Economic & Fiscal Policy Division (EFPD)
Location:	Nuku'alofa
Job Title:	Senior Economist (Macroeconomics)
Position Number:	FIN08201111100110004
Reports to:	Deputy CEO for EFPD.
Band:	J
Salary:	\$30,526 - \$45,788.
Job Purpose	<p>Ministry Profile Statement:</p> <ul style="list-style-type: none"> ✚ Improved macroeconomic management & stability with deeper financial markets ✚ Closer public/ private partnership for economic growth ✚ More efficient, effective, affordable, honest, transparent & apolitical public service focused on clear priorities ✚ Appropriate decentralization of government administration with better scope for engagement with the public ✚ Improved collaboration with development partners ensuring programs better aligned behind government priorities ✚ More reliable, safe and affordable information and communication technology used in more innovative ways ✚ Improved national and community resilience to the potential disruption and damage to wellbeing, growth and development from extreme natural events and climate change <p>Job Purpose: Assist the Head of Division, Head of Macro Unit in providing policy, advice on macroeconomic issues & understanding of the economy. Undertake other tasks assigned by the Head of Division.</p>
Accountabilities / Outcomes	<p>Planning</p> <ol style="list-style-type: none"> 1. Individual work plan. <p>Organizing</p> <ol style="list-style-type: none"> 1. Information dissemination to key stakeholders such as IMF, World Bank & ADB for planned missions. <ul style="list-style-type: none"> • Responsive to requests on a timely basis; • Provide accurate information and data. 2. Ministry Representation at relevant meetings: in particular technical, local and sometimes overseas, with other Ministries and a wide range of other stakeholders. <ul style="list-style-type: none"> • Proactively support to the representation of the Ministry at inter-departmental meetings, meetings with other stakeholders; with good two-way consultation and sharing of information. • Support to communicating government's sector policies to stakeholders.

	<p>Leading</p> <p>1. Economic forecasts (Gross Domestic Product- GDP).</p> <ul style="list-style-type: none"> • Producing of the GDP forecast for the Tongan economy on a timely basis • Assist with the necessarily update and review of the GDP forecast. <p>Controlling</p> <p>1. Macro-economic analysis and policy framework for the budget preparation.</p> <ul style="list-style-type: none"> • Conduct qualitative survey on the status of the economy on ongoing basis. • Be able to provide quality report and advice to Head of Division on progress and outcome. • Review and update as necessary on an ongoing basis. <p>Technical</p> <p>1. Ministry's database on key macroeconomic indicators.</p> <ul style="list-style-type: none"> • Overall monitoring the updating of the existing database on the economy on regular basis. • Capable in initiates of new data on various economic sectors. • Timely provision of economic reports (Monthly, Quarterly, Half-yearly and Full financial year reports) to the Head of Division. <p>Carry out any other duties as may be directed by the Head of Economic and Fiscal Policy or the CEO</p> <ul style="list-style-type: none"> • Support to the delivery of the social sections work. • Support to the desirable of the section to work in.
Person Specification	
Skills and Abilities	<p>Mandatory:</p> <ul style="list-style-type: none"> • Good mathematical & analytical skills. • Good computer skills and well versed with appropriate computer programs such as Microsoft Office (Word, Excel, Access & Power point etc) • Must have good public relation and networking skills. • Must be committed to duties allocated, efficiently and effectively. • Ability to travel and work after hours when required. • Good communication skill. Fluent in both English & Tongan Languages (written and spoken). • Good work attitude. • Highly motivated. • Well organised and hardworking. • Honesty & Integrity. • Highly proactive. <p>Desirable:</p> <ul style="list-style-type: none"> • Willingness to learn new skills and methods. • Ability to make reasonable decisions in a timely manner.

Qualifications and Experience	Mandatory: <ul style="list-style-type: none"> • Must have a Bachelor's Degree in Economics, Accounting, Finance or related field of study from a recognized institution, with at least three (3) years of relevant work experience; or Diploma in Accounting, Finance or related field of study from a recognized institution, with at least five (5) years of relevant work experience; OR <ul style="list-style-type: none"> • Master in Economics, Accounting, Finance or related field or higher from a recognized tertiary institution with at least 1 year of relevant work experience. Desirable: <ul style="list-style-type: none"> • A postgraduate degree will be a great advantage.
Authorised by (sign and date)	
Supervisor	Name: Melenaite 'Ahofofo Signature & Date: <i>Melenaite 'Ahofofo</i> . 08/08/2024.
Deputy Chief Executive Officer / HOD	Name: Ms Lesieli Tufui Faletau. <i>Lesieli Tufui Faletau</i> Signature & Date: 08/08/2024.
CEO for Finance	Name: Mrs Kilisitina Tuaimeli'api  Signature & Date: <i>2/8/24</i>
Employee	Name: Vacant Signature & Date:

