



Procurement Notice

MINISTRY OF FINANCE

Bid Ref: CPU 004

This notice of invitation to bid is issued in line with Regulation no. 30 and no. 38 of the Public Procurement Regulations 2019.

1.	Contracting Authority	Ministry of Finance St George Government Building, Taufa'ahau Road, Nuku'alofa, Tongatapu / Kingdom of Tonga
2.	Procuring Entity	Central Procurement Unit of the Ministry of Finance St George Government Building, Ground Floor, Taufa'ahau Road, Nuku'alofa/Kingdom of Tonga. Name: Mr. Tupou Tufui E-mail: ttufui@finance.gov.to (up to a file size of 1MB)
3.	Title attributed by Contracting Authority	Framework Contract for supplying of office paper
4.	Description of nature of goods	The successful bidder(s) will be contract to supply of all Government's office paper for a stipulated period.
5.	Time frame of delivery	To be negotiate with the successful bidder(s).
6.	Procurement method (selected in line with Public Procurement Regulations 2015)	Competitive Bidding Method
7.	Scheduled earliest date and place for collection of bidding documents (in the latter case please allow up to 2 working days reply-time)	19 th of October, 2020 at place of Procuring Entity (see no. 2 above)
8.	Price of bidding documents (not refundable)	TOP \$50.00
9.	Scheduled submission date, time and place – submission by hardcopies only	3rd of November, 2020 (12:00PM Tongan Time) at place of Procuring Entity (see no. 2 above)
10.	Other relevant information	Pre-bid Meeting on 29 th of October, 2020 (10:00AM) at place of Ministry of Finance (conference room). (protocol to be distributed to all bidders electronically within 2 working days thereafter)
11.	Date of dispatch of this notice	19 th of October, 2020